



The Gary SouthShore RailCats are seeking current college students to be a part of the team's 2021 season. As a Ticket Sales & Operations Intern, you will get first-hand experience in the day to day operation of a professional baseball franchise. This is a seasonal internship position which requires college credit and will last the duration of the 2021 season only.

TICKET SALES & OPERATIONS INTERN RESPONSIBILITIES:

- Reports to Director of Ticket Operations to assist with day to day box office operations including; customer service and sales.
- Assist in Season Ticket/Mini Plan/Group Sales via cold calling/call ins.
- Assist in the input and fulfillment of all-Season Ticket/Mini Plan/Group Sales orders.
- Sell individual game tickets at the ticket window.
- Answer incoming phone calls.
- Keep Will Call organized and up to date.
- Contribute in preparation and execution of team marketing plan.
- Contribute in preparation and execution of promotions.
- Assist in gameday finance operations.
- Assist in stadium pre-game preparation (i.e. set-up, box office ticket printing and preparation, souvenir store inventory and preparation, concessions preparation, etc.).

GENERAL RESPONSIBILITIES AND EXPECTATIONS:

- Have Fun!!!
- Be excited to work in a professional sports environment
- Fan and community engagement (mascot appearances, pocket schedule delivery, etc.)
- Assist with stadium cleanliness
- Special events
- Assist with all tarp pulls - which may include non-game days, weekends and or holidays

QUALIFICATIONS:

- Graphic design experience required
- Proven proficiency in Adobe Creative Suite required
- Video editing/motion graphic experience preferred
- 3D experience preferred
- Undergraduate (preferably junior or senior) or graduate student attending accredited university
- Must be able to earn college credit for internship-no exceptions
- Must be able to commit to work the entire internship period from start to finish
- Willingness and ability to work long hours, including nights, weekends and holidays as required
- Ability to lift at least 50 lbs. on a regular basis
- Strong organizational skills and ability to handle multiple tasks at any given time
- Highly motivated with strong work ethic
- Passion for sports and strong desire to work in a team environment

COMPENSATION: \$500 per month

HOW TO APPLY:

- Interested candidates should send resume and contact information to info@railcatsbaseball.com in the subject line include Position of Interest Intern Application – INSERT YOUR NAME
- Preference will be given to candidates who are available for the duration of the season, May 7 to Sept. 7, 2021